



Job Description for the Role of Worship Pastor

Worship and Student Pastor Job Description

Vision of the role:

The primary focus of this new role is to lead the contemporary worship at BPC across two of the congregations. In order to offer extra hours for the position we are hoping to attract an applicant who can be our student pastor and other jobs (like schools' work) could be added if needed to make work better, but that can be discussed with the Rector. We are looking for someone to passionately lead the contemporary worship and student ministries of Buckingham Parish Church.

The ideal candidate will be a self-motivated, Spirit-led pioneer who is able to uphold & work towards a vision and bring others along with them releasing their gifts for the building up of the body of Christ. They will have a strong understanding of music, work as a team and has an anointing in the leading of worship.

About Buckingham Parish Church:

Buckingham Parish Church (BPC) is a fast-growing Charismatic Evangelical Anglican church within the Church of England and HTB Network of churches. We offer three services on a Sunday; a 9am Traditional service, 11am Contemporary Family service & 6pm Contemporary service. We long to see God move in our church and send us out to minister to the community. Our vision statement is: **To Worship God, Make Friends & Change the World.**

Please visit bpchurch.uk to find out more.

Contract Details:

Responsible to: The Rector

Weekly Hours: 30 (20 worship + 10 Student; negotiable)

Annual Pay/Hourly Pay: £20,500 / £13.14 per hour (extra fees are payable for supporting external events such as weddings and funerals.)

Our annual leave year runs from 1st January to 31st December.

A person working with BPC gets an entitlement of 26 days (208 hours) per annum plus eight statutory bank holidays (64 hours).

Annual leave is calculated in hours and for part-time staff, this is done on a pro-rata basis. More details will be shared once the person is contracted with us.

Key Responsibilities:

Worship Ministry

- Uphold and drive forward the “Worship God” part of the churches vision statement
- Develop a deep and Spirit led culture of worship at Buckingham Parish Church
- Lead worship at the family and the contemporary services
- Comfortable leading spontaneous worship in times of ministry
- Develop a culture of worship and new expressions for families and children of all ages
- To lead worship at church prayer & worship events and messy church
- Advance planning for seasonal services (Christmas and Easter and Pentecost), which may require wider involvement of the congregation for special services
- Build and equip a volunteer team of musicians
- Recruit new team members
- Train and up-skill worship team members
- Pastorally care for the volunteer worship team
- Oversee the planning and administration of the worship ministry
- Work in partnership with the production team for band/stage/event set up
- Responsible for all CCLI licensing, making sure the church is fully licensed within our work
- Make sure that the song library on ChurchSuite and ProPresenter are up to date and correct
- Set and work within an annual budget (approved by the PCC)
- Be able to use ChurchSuite (CS) and then being able to train others; Support and training will be provided if you are not sure how to use CS.
- Take the lead on safeguarding and risk management across the team showing a strong understanding of safeguarding policy and practice.
- Arrange rotas for musical aspects of worship and participate or lead as required and as agreed.

Student Ministry

- Hosting existing monthly student dinners
- Support the Christian Union at Buckingham University
- Pioneer a sustainable ministry to students of Buckingham University
- Pastorally cares for members of Buckingham Parish Church who have left for university
- Work in partnership with the Youth Pastor to equip young people for life after A-levels

Schools' Work (tentatively)

- Lead KS1 and KS2 school assemblies

Other Job Requirements:

- Attendance at staff meeting
 - o Weekly staff teams meetings
 - o Weekly ministries debrief and planning meeting
 - o Bi-monthly whole staff meetings
- Lead worship for Buckingham Churches Holiday Club
- Attend staff conferences and retreats, Summit conference
- Lead worship at staff meetings and retreats
- Lead worship at weddings, funerals and other events as required (*a fee is payable to the worship leader separate from annual salary for bookable events*)
- Work within the churches administration format – ChurchSuite – for rotas and communication
- To work at “All hands of deck” events outside of key responsibilities, eg.
 - o Christingles
 - o Volunteer VIP celebrations
 - o Whole church social events (barn dance’s, etc)
- Engage with the HTB Worship Pastors Network
- Recruit new musicians, encourage and have pastoral responsibility for the members of

the regular music groups

- Train or facilitate training for singers and instrumentalists
- Manage and maintain the worship, keeping up to date with developments

Person Specifications:

- A deep love for the presence of God.
- Committed Christian who loves to worship God.
- Gifted musician and band leader.
- Have proven leadership skills and the ability to exercise authority
- Be able to keep calm under pressure and respond in a measured way in stressful situations
- Reflecting the teachings of the Lord Jesus Christ in the way you conduct yourself in your duties, interaction with others, and your personal life
- Praying with and for staff and others attending the church about their circumstances and those of others
- Praying for our on-going work
- Seeking the guidance of the Holy Spirit in your decisions
- Maintain a flexible approach to work, since no two days are the same.
- Work according to set priorities (agreed with the Rector) and action them accordingly
- Good communication skills.
- Excellent interpersonal and relationship building skills across all people groups.
- A team player, with the ability to encourage and work collaboratively with other volunteers and staff.
- Excellent organizational skills, with attention to detail and the ability to plan.
- An ability to communicate vision with other team members.
- A sense of humour and fun.

It is an occupational requirement to work on Sundays and evenings as required.

Benefits:

- A person working with BPC gets an entitlement is 26 days (208 hours) per annum plus eight statutory bank holidays (64 hours).
- One full day off/Sabbath
- Attendance to Focus – HTBs annual summer festival
- Access to the HTB worship Leaders Network

Christian Commitment

It is a Genuine Occupational Requirement under the Employment Equality (religion or belief) Regulations 2003 that the Worship Pastor is a truly committed Christian, in full support of the ministry of BPC and at one with BPC's ethos, vision and objectives. (See staff handbook). The successful applicant will have a heart and a vision for worship and be confident that their faith is robust. They will be able to listen to God and

to reflect the workings of His Holy Spirit in and through music.

In determining whether the applicant meets this specification, this will in part, be considered demonstrable by the following additional specifications: seeking to have a sound biblical knowledge; applying that knowledge in daily life and promoting that application in the lives of those around you; upholding the Bible's ethical teaching [e.g. the sanctity of life from conception and on sexual ethics – including the need for celibacy outside marriage or fidelity within marriage and marriage being between one man and one woman in a lifelong monogamous relationship]; having a sound Christian prayer life and consistently reading the Bible; membership of a small group, and whose teaching and practice is in agreement with our biblical basis (see our Staff Handbook).

Closing date for applications: There is a 'soft' closing date for applications which is 31st January, but we welcome early expressions of interest and informal discussions (whether in-person or via Zoom/Teams etc ...) for anyone interested. There is scope for flexibility in the hours and also what is included in the role depending on the gifts of the applicant. Interviews will be arranged after shortlisting at a mutually agreeable time.

The Rector (Revd Will Pearson-Gee) would love to talk to anyone thinking of applying to better describe the role so do get in touch with him rector@bpchurch.uk or for informal chat or to know more about the role please get in touch with HR Manager Divya Jacob, or email hr@bpchurch.uk Tel: 01280 830227.

We trust God to lead the right person to us and we're confident that we can be used to help tick any boxes that might not already be ticked through training and encouragement.

Visiting BPC is encouraged.