BPC BUCKINGHAM PARISH CHURCH

Annual Report & Financial Statements

of the Parochial Church Council

for 2019

presented to the
Annual Parochial Church Meeting
on 13th October 2020

St Peter & St Paul Parish Church, Buckingham
Castle Street, Buckingham MK18 1BS

Parish Office 01280 821509

www.bpchurch.org.uk

Charity No 1128704

Incumbent:	The Revd Will Pearson-Gee The Rectory, 8 Aris Way, Buckingham MK18 1FX
Churchwardens:	Mr Mike Evans 16 Embleton Way, Buckingham MK18 1FS
	Mr Max Hailey 53 Meadoway, Steeple Claydon, Buckingham, MK18 2PA
Banks:	CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
	Lloyds TSB Bank 19 Market Square, Buckingham MK18 1NP
Auditor:	Hills & Burgess, 20 Bridge Street, Leighton Buzzard LU7 7AL

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Vestry and Annual Parochial Church Meeting

Tuesday 13th October 2020

7.30pm

Agenda

Opening Prayer

Vestry Meeting

1. Appointment of a secretary for the meeting

   Presentation to Sarah Dumbleton

2. Apologies for absence

3. The election of Churchwardens
   (during which any parishioner plus those on the electoral roll may vote)

Annual Parochial Church Meeting

1. Minutes of the Annual Parochial Church Meeting held on 28 April 2019 and the Special Parochial Meeting held on 19 May 2019.

2. Matters arising

3. Presentation of the Electoral Roll

4. Resolution: The PCC propose that, with effect of the APCM 2020, the number of representatives of the laity be increased from 12 to 15 in line with the entitlement under the Church Representation Rules.

5. Elections and Appointments (only those on Electoral Roll may vote)

   i. Election of Deputy Wardens
   ii. Election of PCC Members
   iii. Election of Deanery Synod Members
   iv. Appointment of Sides-Persons for the coming year

   Pray for those elected

6. Presentation to Judith Bundock followed by

   Finance and Stewardship Reports

7. Presentation of the Annual Report and Accounts

   Appointment of the Auditor for 2019

   Pray for finances and our stewardship

8. Note other reports as necessary

9. Rector's Report and look ahead

10. AOB (Any items for discussion should be notified to the Rector at least 24 hours before the meeting or they may not be taken)

11. Q&A

12. Closing Prayer

M I N U T E S

MEETING OF: Annual Church Meeting of Buckingham Parish Church

DATE & TIME: Sunday 28 April 2019 at 10.45am

Opening Hymn & Prayer

The meeting opened with the hymn 'Be Thou My Vision'. Prayers were led by Revd. Will Pearson-Gee.

Vestry Meeting

1 Appointment of clerk for the meetings

Sarah Dumbleton was proposed by Robert O'Connell and seconded by Mike Evans as secretary for the meeting. All were in favour.

2. Apologies for absence

169 people attended the meeting and 21 apologies were recorded.

3. Election of Church Wardens

3.1 There were two nominations for Churchwarden. Mike Evans was proposed by Lyn Chelsom and seconded by Gerry Causer. Max Hailey was proposed by Harry Morten and seconded by Lorna Piper. There being no other nominations they were duly elected.

3.2 Revd. Will Pearson-Gee expressed his sincere thanks to Paddy Collins, who had stepped down as Churchwarden, for all of his hard work and support.

Annual Parochial Church Meeting

1. Minutes of the Annual Meeting held on 26 April 2018

Harry Morten proposed and Paul Hirons seconded that the minutes be approved as a correct record of the APCM meeting held on 26 April 2018. All were in favour.

2 Matters Arising

There were no matters arising.

3 Presentation of the Electoral Roll

3.1 Revd. Danny Rodgers presented the Electoral Roll. At last year's APCM, there were a total of 279 names on the roll. This was a renewal year and the current total for the new list was 275, of which 97 are non-resident in this ecclesiastical parish. There were an additional 3 names waiting to be added to the roll

after the meeting. Thanks was recorded to Heidi Buchan, the new Electoral Roll Officer, for taking over the role and preparing the report.

3.2 The Electoral Roll was proposed by Pauline Stanton-Saringer and seconded by Helen Venn and accepted by the meeting.

3.3 Revd. Will Pearson-Gee reported that Gill Stopps stepped down from the role of Electoral Roll Officer on 31 December 2018 after 28 years' service and expressed his sincere thanks to Gill for all her work in such an important role.

4 Election and Appointments

i Election of deputy wardens

4.1 There were two nominations for Deputy Churchwarden. Pam Fox was proposed by Bob Legrove and seconded by Elaine Causer, and Paul Hirons was proposed by Daphne Browne and seconded by Robert O'Connell. All agreed.

ii Election of PCC members

4.2 There were three nominations to serve on the Parochial Church Council:

- Lorna Piper was proposed by Flo Thornton and seconded by Tracy Roskell
- Robert O'Connell was proposed by Matt Lambert and seconded by Gerry Causer
- Harry Stolze was proposed by Sarah Dumbleton and seconded by Jo Ashpool

All in favour.

4.3 Thanks was expressed to those PCC members who had stepped down or rotated off of the PCC membership this year: Steve Hallett, Mike Lee and Will Zanelli.

iii Appointment of sidespersons for the coming year

4.4 A list of side people to serve for the coming year was proposed by Gerry Causer and seconded by Lynne Legrove. All agreed.

4.5 Prayers for the elected wardens, PCC members and sidepersons were led by Revd. Will Pearson-Gee.

5 Hymn – Before the Throne of God above

6 Finance and Stewardship Report

6.1 Harry Morten, the Head of Finance, introduced himself and presented a series of slides giving the financial highlights for 2018, and looking forward to 2019.

6.2 **Financial highlights for 2018:**

- The total incoming resources was £329k, this had decreased by £166k compared to the previous year, largely due to legacy money of £180k received in late 2017.
- £279k came from regular giving, and the remainder of the income came from grants, events, investment income and ancillary trading such as wedding fees, use of the church and The Centre.
- Total expenditure was £335k, which was the same as 2017.
- Net movement in funds was -£38k.
- The general fund showed a decrease in our balance to only £17k, with £50k being an excess of expense over income last year and the remainder being a resettling of the legacy monies back into the Projects fund.
- Staff team costs was the single highest item of expenditure at nearly £132,044. This followed on from the incredible growth in activities that they are leading.
- Other expenditure included £80k for the Parish Share and £24k on building maintenance.
- Charitable Giving at £26k came in on budget due to the great work of Keith Croxton and the MOG Team. It was encouraging that the Mission costs, at £12,402, were also significant, this covered

items such as Alpha, the food service, outreach, pastoral care, minibus and many other activities at the Centre.

6.3 Harry expressed his thanks to the Treasurer, Pam Fox, for her sterling work paying all the bills and maintaining the accounts; Judith Bundock, for her work as Stewardship Co-ordinator; and to Mike Evans, the previous Treasurer, for his support and mentoring.

6.4 **2019: Where our money will go and where we think it will come from:**
Harry reported that in 2019 the expected spend is £326,000, which was a reduction of £10k on last year. This was an attempt to avoid a deficit over the course of the year. Building maintenance would be around £127,400 this year due to some significant capital projects including the organ restoration, the new CCTV and fire system, the glass door engraving, the final kitchen upgrade, the church noticeboard, some marble floor repairs, a light refurb of the clock in the tower and the purchase of new chairs. Some of these projects would come out of the legacy money.

6.5 Harry reported that in 2019 an income of £323k had been budgeted. As a successful and ambitious church we need to spend £338k to fulfil our plans to continue God's work in Buckingham, which leaves a shortfall of £15k and we cannot afford to run another deficit in 2019. The Finance team was looking to the generosity of the congregation to sustainably fund this shortfall and it had been working on ways to facilitate giving in the church. The giving series in October saw a number of people start to give regularly or increase their giving and a card reader is being trialled at the 6pm service, which allows contactless payments as well as larger chip and pin donations. Harry also reported on the Parish Giving Scheme, run by the Church of England, which allow donors to increase their giving in line with inflation.

6.6 Judith Bundock noted that it was pleasing to see the growing number of new standing orders for the benefit of the church and reported that it would be very helpful, for budgeting purposes, if those setting up standing orders on-line could also fill in a Giving Form, so that the frequency of the gift and its eligibility for gift aid could be noted. Giving Forms are available on the website.

6.7 Tim Venn queried why ancillary trading income had decreased by £12k since 2017. Harry confirmed that he would look into this figure and report back.

7 Presentation of the Annual Report and Accounts and Appointment of the Auditor for 2018

7.1 It was reported that due to an error on the financial statement the accounts could not be approved at the meeting. The error occurred whilst transcribing the balance sheet, which had been approved by the Auditor, to the annual report. Therefore, the accounts would need to be reissued and approved at a special Parochial Church Meeting on the 19 May 2019.

7.2 Harry Morten proposed that the same accountants, Hills & Burgess, be used again. Mike Evans seconded, and all agreed.

7.3 Keith Hagon led prayers for the church finances.

8 Hymn - Here is love vast as the Ocean

9 Children's, Young Persons and Families Video

9.1 Revd Danny Rodgers introduced the Children's, Young People and Families ministry and a video which detailed its work during 2018. Thanks was expressed to the CYPFAM team and all of the volunteers for their work in this important ministry.

9.2 Prayers for the Children's, Young People and Families ministry were led by Judith Wigley.

10 Mission and Outreach Group Video

10.1 Revd Will Pearson-Gee introduced a video detailing the work of the Mission and Outreach Group during 2018. This group, led by Keith Croxton, does incredibly valuable work in the community of Buckingham and beyond and is supported by some amazing dedicated volunteers.

10.2 Prayers for the work of the Mission and Outreach Group were led by Gill Croxton.

10.3 Although not included in the video, the important work of the KitKat club and Holiday Club was noted. Will directed those at the meeting to the Church Groups and Activities booklet, which included further information on all the various mission and outreach activities.

11 Rector's report and look ahead

11.1 Lucia Pearson-Gee opened the Rector's report item with a bible reading - Luke 4, verses 14-30.

11.2 Revd. Will Pearson-Gee directed the APCM to his report on 2018, which was available at the meeting and also on the website. He explained that in the interest of time he would not repeat the content of this report.

11.3 Will began his talk by focusing on the recent Easter services, to which over 602 people attended, including 109 children at the 9.30am service alone. Will expressed his sincere thanks to the large number of people who volunteered a great deal of time to make the services such a success. Will reported on the positive feedback that he had recently received regarding BPC, along with the good news that Buckingham Parish Church is thriving and that we are being blessed with growth. Buckingham Parish Church is relevant in the town, the activities that we engage in change lives and make a difference and BPC is held in high regard in the community.

11.4 Will expressed his thanks and appreciation to the entire congregation for their love, support, time, generosity, financial giving and prayers over the past year.

11.5 Looking forward to 2019, Will reported that things at BPC were going really well and, with the likelihood of a period without a curate this year, there were no plans to embark on any radical initiatives at the present time. Following years of rapid growth, Will would now be concentrating on strategy, leading and building the team, raising new leaders, mentoring, and encouraging the persecuted church.

11.6 As mentioned in Harry Morten's finance report, there were numerous changes to the fabric which would be progressed in 2019 including the Kitchen Reordering, the Portable Baptistery, the Noticeboard and the new Chairs, which have been approved by the PCC and would be delivered in May. Changes to the Side chapel were still being considered. This would include swapping the stained-glass window from the kitchen with the clear one currently in-situ and removing the panelling, which would make the area lighter and more open.

11.7 Will reported that there had been some discussion regarding modifications to the position of the Rood Screen and he presented an image of one suggestion to the APCM. It was noted that this option, which involved the removal of the uprights and raising the top of the rood screen, was a compromise which would open up the chancel, offering some privacy to the choir but not separating them.

11.8 Will also reported on some of the challenges facing Buckingham Parish Church during 2019:

- The 11am service will start 15 minutes later on a trial basis during the summer term. The impact of this change will be reviewed during August.
- Two new staff members, Worship Team Leader Ali Burt and Youth Worker Lara Burt, will start on 13th May and will need settling in.
- Jacob will leave in September to commence his studies
- Danny Rodgers will most likely leave us later this year
- Stewardship needs some focus
- Planning the Parish weekend away
- Leadership gathering event is planned for later in the year for all those with a leadership role.

11.9 Will reported that the Diocese had confirmed that an immediate replacement would not be provided when Danny leaves BPC, and we would be without a curate until at least sometime in 2020, possibly even later. For a church with a regular congregation of 400, this was of some concern. Will acknowledged his wonderful team, including many fabulous retired clergy. In particular Michael Greig was currently working full time managing connect groups, Alpha and dealing with discipleship issues and some pastoral care, and this was not sustainable nor reasonable. With a church as big as BPC, there was an increasing need for both a curate and an Associate Minister. An Associate Minister would be someone who Will could share the ministry leadership with and would become head of discipleship. It was common for churches as large as BPC to have such a paid post. Our biggest goal for 2019 would be this extra ministry post and a challenge for us was to work out how to best achieve this.

11.10 Will ended his report by conveying how much he loves being the Rector of Buckingham Parish Church and expressing his thanks to the church family for making BPC the type of church that he has always dreamt of being part of.

12 Any Other Business

None

13 Question & Answer session

13.1 Brian Hubbard noted that it would be useful for the church family to know how much an Associate Minister would cost BPC, in order for people to prayerfully consider increasing their contributions for this purpose. Will reported that, in addition to a house, a stipend of approximately £44k would be required. Will acknowledged that this is an extremely large amount, however God provides for our needs, and a part-time Associate Minister or someone who already had accommodation in the area could be a more achievable option.

13.2 Brian Hubbard commented that if we want the church to grow, reach more souls and save more people for Jesus then we all need to consider investing in the growth and paying for this new ministry position.

13.3 Geraldine Collins asked if the voice of the congregation could be added to the request for a curate to replace Danny immediately. Will replied that if people felt strongly about this then they were very welcome to contact the Diocese to express their concern at this situation.

13.4 Ben Waine queried if there was scope for partnering with another church within the Diocese, in order to share an extra member of staff. In particular the churches in Bicester, with the town's large growth in housing, might be interested in sharing resources in this way and this innovative approach might be something that the Diocese could considered more deeply. Will reported that he was mentoring clergy in Brackley, however there were no plans for any further resource sharing.

13.5 Revd Danny Rodgers proposed a vote of thanks to Revd. Will Pearson-Gee for all that he does for the congregation of Buckingham Parish Church and the wider community in Buckingham.

14 Holy Communion

Attendees of the APCM shared Holy Communion.

15 Hymn - O Lord my God /How Great Thou Art

16 Closing Prayer

The Revd. Will Pearson-Gee closed the meeting with Prayer and Grace at 12.48.

BUCKINGHAM PARISH CHURCH

MINUTES

MEETING OF: Special Church Meeting of Buckingham Parish Church

DATE & TIME: Sunday 19th May 2019 at 12.10pm

1 Opening Prayer

The meeting opened with prayer led by Revd. Will Pearson-Gee.

2 Apologies for absence

80 people attended the meeting and 0 apologies were recorded.

3 Presentation of the Annual Report and Accounts

3.1 Harry Morten, the Head of Finance, explained that the accounts that had been submitted to the Auditors and approved on the 8 April 2019 were correct, but that an error had occurred during the transcription of the figures on the balance sheet to the annual report which was presented at the Annual Parochial Church Meeting on the 28 April 2019

3.2 The revised report was presented. Harry Morten proposed and Mike Evans seconded that the financial statements of the council for the year ending 31 December 2018 be accepted. All were in favour.

4 Close

With no other business the meeting closed at 12.15pm

The Annual Report – 2019

Background

St Peter & St Paul Buckingham is part of the Buckingham Benefice along with the Parishes of Beachampton, Radclive cum Chackmore, Thornborough, Thornton with Nash, and Whaddon.

The Rector and the Parochial Church Council (PCC) consult together on matters of general concern and importance to the parish. The PCC co-operates with the Rector in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in order to implement its vision "To Worship God, Make Friends and Change the World". The PCC also considers and discusses matters concerning the Church of England or any other matters of religious and public interest (but not the declaration of the doctrine of the Church on any question) and raises such matters as the Council considers appropriate with the Deanery Synod and Diocesan Synod.

The Parochial Church Council

The following served as members of the PCC during the year 2019

Incumbent	The Revd Will Pearson-Gee
Curate	The Revd Danny Rodgers (until September 2019)
Churchwardens	Mr Mike Evans (from ACM 2018) Mr Max Hailey (from ACM 2019)
Deputy Churchwardens	Mrs Pam Fox (from ACM 2013) (Treasurer) Mr Paul Hirons (from ACM 2014)
Diocesan Synod Rep	Mr Paul Hirons (until July 2021)
Deanery Synod Reps (Until ACM 2020)	Ms Ruth Newell Mrs Pauline Stanton-Saringer Mr Paul Hirons
Elected Members:	(In 2014 it was agreed at the APCM that from 2015 there should be 12 elected members on the PCC, 4 being elected each year to serve for 3 years.)
Until ACM 2019	Mr M Lee Mr W Zanelli
Until ACM 2020	Mrs Sarah Dumbleton (Secretary) Mr Jeremy Grinyer Mrs Vicky Hughes (co-opted) Mr Andrew Miscampbell (co-opted) Mr Mike Roskell
Until ACM 2021	Mr Tim Jones (Fabric) Mrs Pam Mason-Evans Mr Harry Morten (Head of Finance) Mr Harry Stolze
Until ACM 2022	Mr Robert O'Connell Mrs Lorna Piper

The PCC also has the responsibility for the care and maintenance of the Parish Church (SS Peter & Paul), the lavatory block on Church Hill, 5 Chandos Close (the Curate's house) and The Centre in Verney Close.

Review of the PCC discussions in 2019

During the year the PCC met for 6 scheduled meetings and had an average attendance of 69%. Main items discussed were:

- Future direction of Discipleship, Alpha and Connect Groups
- The Service Pattern
- Fire Risk Assessment, Emergency Fire Policy & Action Plan
- Proposal for a garden office at The Rectory
- Restoration of the Church Clock and Chimes
- The creation of a new post of Associate Minister
- Diocesan Development Fund Bid
- Chairs

Standing Committee
The Standing Committee (SC) is a statutory requirement. It meets to prepare the agenda for the PCC and has power to transact business of the PCC in emergencies between its meetings, subject to any directions given by the PCC. The PCC has delegated to the SC responsibility for Human Resources (HR) matters concerning non-clergy paid members of staff. The Curate, Churchwardens, Head of the Finance and Stewardship Committee, Treasurer, PCC Secretary and up to two other members of the PCC serve on the SC which is chaired by the Rector.

Safeguarding Policy
Buckingham Parish Church places the highest priority on safeguarding the welfare of the children, young people and vulnerable adults in its care, and as is required by the Church of England and by law, it has effective arrangements in place to protect them. These are set out in the parish Safeguarding Policy which was reviewed and approved for 2019-20 by the PCC in November 2019. This document is on display in church and is available on the Safeguarding page of the church website. The parish safeguarding procedures and volunteer recruitment processes are also available on the website. Jane Wardale and Denise Evans have been appointed by the PCC as the Parish Safeguarding Officers.

OTHER COMMITTEES & WORKING GROUPS
The PCC operates through a number of sub-committees and working groups, which are responsible for areas of activity. They meet between PCC meetings giving reports and, where appropriate, making recommendations to the PCC and implementing decisions by the PCC when asked to do so. These groups are listed below.

Finance & Stewardship Committee
This committee oversees the finances of Buckingham Parish Church by monitoring the income and expenditure, preparing an annual budget and coordinating the promotion of the Christian stewardship of money through planned and regular giving. The Finance and Stewardship Committee was chaired by Harry Morten (Head of Finance) and Pam Fox was Church Treasurer. Judith Bundock continued as Stewardship Coordinator. (For the accounts see Finance reports on page 17)

Children, Youth & Families
Reaching out to children, youth and families is seen as a key area of mission activity. A wide variety of groups and activities are organised by a growing number of volunteers resulting in many new children, youth and families attending.

Children
BPC Kids Groups caters for children from 3 years to year 6 during the 9.30am Family Service in appropriate age groups - Sparks (years 1-2), Stepping Stones (3-5) and Dynamite (Years 3-6). Trail Blazers is a new group that caters for children in school year 3 to 6 at the 6pm service.

Annual Events Glow Party – This year, Glow Party came under the 'Buckingham Churches Together' umbrella, which meant there was more team available. We have also seen a development of Young Leaders joining the teams in 2019, and they were on board for Glow Party in 2019. We saw over 100 children and family members come through, and it was a success.
Crib Service – This was another fantastic and successful opportunity for families to come together to share in the excitement of the build up to Christmas and for the children to play an active part in the nativity story. We had approximately 50 children there with the stage filling up beautifully with shepherds, angles, kings and animals. It drew in many families connected with Messy Church and Ark which was great to see.

Youth

Lunch club is a drop-in club in Buckingham Secondary School held every Monday in term time. Students come along to eat their lunch play games and spend time with their peers.

Blaze (Years 7-9 youth group) meets on Tuesday evenings at church. They have themed weeks on alternate weeks, and teaching weeks on the other. This group is aimed at outreach, focusing on young people who don't yet have a faith or are new to church.

Fuel (Years 10-13 youth group) meets at youth workers house on Wednesday evenings, for a connect group feel. Focus on fellowship and faith with desert, teaching and prayer. Every summer we go to a youth festival for 5 days where young people grow in their faith.

The Way (Years 7-9) meets alongside the 6pm service after worship. Young people catch up over snacks, have bible and faith bases discussion and pray for each other.

Families

The Ark reaches out to non-church going families with children under school age, by providing a safe place for the children to have fun and the adults to make friends on Thursday mornings.

Messy Church is held once a month on a Sunday afternoon for a growing number of families with children ranging from babies to teenagers who are on the edge of church providing an opportunity to encounter the Christian message in a fun and interactive environment.

Family Fun Day is an annual free event where families from the town can come and join in with a wide variety of games, crafts, activities and enjoy quality family time together.

Other Children, Youth & Families activities

Holiday Club

Along with members from the other churches in the town, the CYPFam team are active in leading **Buckingham Churches Children's Holiday Club Week** across two venues for 5-18 year olds which in 2019 catered for about 250 children and youth.

Schools Ministry

The Children and Families team have also been involved in leading School Assemblies in Primary Schools in the town. They have also led an After School Club across these schools in 6 week blocks throughout the academic year. They also run two annual events **Easter Cracked & Christmas Unwrapped.**

The Youth team have been running a lunch club in a secondary school and growing connections for further opportunities in both schools in the town.

This ministry has become a part of the Buckingham Churches Holiday Club ministry and the team work closely with other churches in the town.

Mission and Outreach Group (M&O)

Mission and Outreach is a sub-group of the PCC mandated to discern and respond to the spiritual and social needs in the community and embraces a wide variety of outreach activities, including the Alpha and CAP courses, Community Lunch, Food Bank, Kit Cat Club, Men's Ministry, Women's Ministry, the Parish Weekend Away and the SOS team who help those who are homeless. The Centre continues to provide activities and facilities to meet the evergrowing needs of the community as well as providing a sacred space in the heart of the town.

Fabric Committee

The Fabric Committee is responsible for overseeing the fabric of the Parish Church, a Grade 1 listed building which dates back to the 18th Century, and also the curate's house. In 2019 the Church chairs were replaced, the car park was re-surfaced, the Church floor was repaired and re-waxed, bell-chamber and back-room heaters were installed. Plans to re-model the Lady Chapel were submitted to the DAC. The 5 yearly architect's inspection was carried out (Quinquennial inspection), the restoration of the Church clock was approved following successful

applications for grant support from specialist Church charities. An attempted break in saw one of the stained-glass windows damaged, this was restored to as new condition. A garden office was built in the back garden of the Rectory.

Pastoral Care Team Jo Wigley (Pastoral Team Leader) works (together with volunteers) to meet the pastoral needs of members of the church family and those on the fringe. Her case load has grown and grown.

Church Attendance
There were 275 members on the Church Electoral Roll in 2019 including 97 non-residents. (279 in 2018)
The average numbers attending services during the year excluding Festival & special services were as follows:

Average numbers attending at:	Adults	Children
8am Prayer Book Holy Communion	10	0
9.30am Contemporary Family Service	65	43
11.15am Morning Worship and Parish Communion	102	9
6pm Contemporary Service	112	23
Wednesday 10am Holy Communion	23	0

There were 8 weddings and 1 service of blessing; 14 funerals in church and 2 services in the crematorium; and 18 children and 8 adults were baptised.

Parish / Benefice Staff

- Revd Will Pearson-Gee has now been in post as Rector for 10 years
- Revd Danny Rodgers joined us as curate in July 2016 and left the role in September 2019
- Robert Tucker serves as Choirmaster & Organist and Ray Mitchell as Assistant Organist
- Tim King was the Contemporary Worship Team Leader until February 2019
- Ali Burt was appointed as Worship Leader in May 2019
- Jan Ballantyne started in 2013 as the Parish Manager
- Sue Fox has been PA to the Rector since 2014
- Jo Wigley was appointed as Pastoral Team Leader in January 2017
- Olly Holland has served as Outreach Pastor since June 2019
- Jacob Wigley was appointed as Caretaker and outreach pastor in September 2017 and left in September 2019
- Emma King served as Youth Minister until February 2019.
- Lara Burt joined the CYPFAM team in May 2019 as Youth & Young Adults Team Leader
- Jayde Crouch was appointed as an intern within the Children, Youth and Families Team from September 2018. In January 2019 Jayde was appointed Kid's Team Leader.
- John Earle serves as Caretaker of BPC
- Bob Johnstone serves as the caretaker/manager of The Centre
- Paul Wallace, Pauline Stanton-Saringer, Paul Mileham & Steve Hallett officiated as LLMs, Steve left in May 2019 upon ordination.
- Keith Croxton has a preaching licences which he exercises across the Benefice.
- Revd Maurice Stanton-Saringer, Canon Dr Peter Williams, Revd Michael Greig, Revd Dr Rupert Bursell QC, Revd Ron Bundock and Revd Chris Murray assisted as retired clergy.

Services & Events

The Sunday worship pattern of the church included a wide range of services to meet the various needs of the church and those we reach out to. This includes an 8am Prayer Book Holy Communion, 9.30am Contemporary Family Service, 11.15am Parish Communion (2nd – 5th Sundays) an informal non-Eucharistic service (1st Sunday), 6pm Contemporary Service and a monthly Messy Church at 3pm. There was also a weekly 10am Communion on Wednesdays held in the Chancel.

Other activities and events to note, not already mentioned, were as follows:

- 'Connect' Groups continue to grow in number provide opportunities for spiritual growth and friendship.
- Alpha courses: 3 evening and 1 during the day were held in 2018

- Marriage Preparation, Parenting courses were held
- A Candlemas Supper, Seder Meal, Barn Dance and Harvest Supper were held
- Spring Harvest at Easter and HTB Focus in the Summer

Conclusion

This report provides an outline of activities during 2019 and shows encouraging growth in numbers and commitment. The Church looks forward to consolidating the progress made and further developing its activities and work in our wider community in 2020.



Revd Will Pearson-Gee
Rector

ST PETER AND ST PAUL'S CHURCH, BUCKINGHAM

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

TREASURER'S REPORT

The accounts have been prepared under the 2011 Charities Act. The Central Board of Finance of the Church of England has produced its own financial regulations and associated Guidance in response to the Act. These have been adopted by the PCC and followed in producing these accounts.

The Guidance recommends the analysis and presentation of information under a standard set of headings, which can also be used for the annual financial return to the Diocese or the Central Board of Finance. These headings have been used in these accounts. Funds are shown as unrestricted, designated or restricted. Designated means that the funds are allocated by the PCC from the General fund and Restricted means that the funds are normally only available for purposes specified by the donor. The PCC has one general fund, seven designated funds and eight restricted funds. Full details of these are in the Additional Notes on pages 23-24.

The unrestricted Incoming Resources from donors was £298,686 in 2019 and the restricted Incoming Resources from donors was £27,663, therefore the total Incoming Resources from donors was up by £47,633 at £326,349 ((up from £278,716 in 2018 which was due to legacies received). Other Voluntary Incoming Resources was £37,622.

Activities directly related to Church Work (£467,211) has increased from £339,637 in 2018 reflecting a small increase in running costs for the church the growth and the range of activities undertaken during the year and in particular the increase in staff costs. The increase in staff costs is due to the number of paid posts that are necessary for a church delivering these mission-based activities.

The overall Net Movement in Funds, at -£50,507, was a drop of a further -£11,753, compared to 2018. Both of these still mean that our everyday income does not yet cover our everyday expenditure, looking across all of our funds.

The Church's charitable giving was £24,230 (2018: £25,920) compared to a budget of £25,000 which was based on 10% of the actual planned giving received in 2019. The Mission & Outreach team has been very conscientious in making sure the whole "tithe" is spent within the year, but sometimes requests for items don't fit in neat financial years.

Our community hub at The Centre has grown from strength to strength, being occupied most of the time. The original 2-year lease on the building has already been extended by Bucks County Council to 5 years. It is noted that The Centre is totally self-sufficient financially and running at no cost to the church. At the end of 2019 The Centre's bank balance stood at £22,509 (2018: £23,329).

The auditors received £200 + VAT for carrying out the audit of the church accounts. This fee has been frozen for several years and I would like to thank Hills and Burgess for their continued support in examining and approving these accounts.

I would like to especially thank Pam Fox for maintaining the church accounts all year round and Tracy Roskell for looking after The Centre accounts. I would also like to thank Judith Bundock for continuing to be the Stewardship Coordinator, and Anne Exelby for banking the weekly collections and Daphne Browne providing additional treasurer support.

Harry Morten
Head of Finance

INDEPENDENT EXAMINERS' REPORT
TO THE PCC OF ST PETER'S AND ST PAUL'S, BUCKINGHAM

This report on the accounts of the PCC for the year ended 31 December 2019 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and section 145 of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner
As the members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of the Regulations and section 144(2) of the Act do not apply. It is our responsibility to issue this report on those accounts in accordance with the terms of Regulations.

Basis of independent examiners' report
Our examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners' statement
In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hills and Burgess

Chartered Accountants

26 March 2020

20 Bridge Street
Leighton Buzzard
Bedfordshire
LU7 1AL

ST PETER AND PAUL BUCKINGHAM
STATEMENT OF FINANCIAL ACTIVITIES
For the Period 1 January 2019 to 31 December 2019

	Unrestricted Funds	Restricted Funds	Total funds	Prior Year Total funds
Incoming Sources from Donors	298686	27,663	326349	278716
Grants Received	0	0	0	0
Other Voluntary Incoming Resources	37,622	0	37622	13021
Income from Investments	8,692	40	8732	7170
Income from Charity and Ancilliary Trading	28,676	0	28676	30177
Other Ordinary Incoming	100	0	100	200
	373776	27703	401479	329284
Resources Used				
Grants	0	3446	3446	2277
Major Works	0	0	0	0
Activities Directly related to Church Work	458,552	8,659	467211	339637
Fund Raising and Publicity	4,398	364	4762	6220
Church Management and Administration	16,151	0	16151	16784
	479101	12469	491570	364918
Net Incoming Resources Before Transfer	-105325	15234	-90091	-35634
Gross Transfers in	4259	-4259	0	125600
Gross Transfers out	-1500	1500	0	-125600
Gains and Loss on Investments		39584	39584	-3120
Net Movements in Funds	-102566	52059	-50507	-38754
Total Funds B.f	265,606	403874	669480	708234
Total Funds C. F	163040	455933	618973	669480

ST PETER AND ST PAUL, BUCKINGHAM

BALANCE SHEET DETAILED

	As at 31.12.2019	As at 31.12.2018
FIXED ASSETS		
Curates House	150,000	150,000
CURRENT ASSETS		
Philip Box Charity	1,026	986
Harrison Bequest	273,062	234,168
Harrison Bequest Loan	-25,500	-27,000
CBF Investment Loan	3,640	3,127
	252,228	211,281
PCC Current Lloyds	75,357	88,390
CAF Accounts	56,636	134,581
CAF Gold Organ Fund	0	8,412
Petty Cash	132	132
Roof Lloyds Account	5,586	5,661
Asst Curate Current	39,385	35,505
Asst Curate Deposit	281	281
Asst Curate NS	5,075	5,075
Magazine Current	7,337	7,337
CBF Philip Box	1,131	953
The Centre	25,825	23,897
Debtors/Prepayment	0	-1,967
	216,745	308,257
	468,973	519,538
Creditors	0	58
	0	-58
	618,973	669,480
Unrestricted	163,040	265,606
Restricted	455,933	403,874
	618,973	669,480

SS PETER AND PAUL
FUND ANALYSIS 1ST JANUARY – 31ST DECEMBER 2019 - UNRESTRICTED

INCOME		Designated	Designated	Designated	Designated	**Unrestricted**
	General	Curate	Projects	Centre	Restoration	**TOTAL**
Incoming Resources from Donors	293,141			5,530	15	**298,686**
Grants received						**0**
Other Voluntary Income resources	12,614		24,958	50		**37,622**
Income from Investments	166	8526				**8,692**
Income from Charity & Ancillary trading	11,254			17,422		**28,676**
Other Ordinary Incoming resources	100					**100**
TOTAL INCOME	**317,275**	**8,526**	**24,958**	**23,002**	**15**	**373,776**
PAYMENTS						
Grants						
Major Works						
Activities Directly relating to Church work	310,565	5,090	128,522	14,375		**458,552**
Fund Raising & Publicity	4,269			129		**4,398**
Church Management & Administration	11,955	4,150		46		**16,151**
TOTAL EXPENDITURE	**326,789**	**9,240**	**128,522**	**14,550**	**0**	**479,101**
Excess of Income over Expenditure	**-9,514**	**-714**	**-103,564**	**8,452**	**0**	**-105,325**
Starting Balance B/F	17,931	10,497	203,540	23,329	10,309	**265,606**
Assets Introduced	-9,514	-714	-103,564	8,452	15	**-105,325**
Gains/Loss on Investments						**0**
Transfer to/from Special	4,259					**4,259**
Transfer to/from Harrison Fund		-1,500				**-1500**
Transfer to/from Centre	9,272		-9,272			**0**
Closing Balance C/F	**21,948**	**8,283**	**99,976**	**22,509**	**10,324**	**163,040**

£4,259 has been transferred from the special fund to the general fund for works to the kitchen
£1,500 has been transferred from the Curates fund to the Harrison Bequest to repay the capital borrowed from the Fund for the Open Door Project.
£9,272 has been transferred from the Centre to the General Fund for the start-up money originally allocated less other items cross charged.
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SS PETER AND PAUL
FUND ANALYSIS 1ST JANUARY – 31ST DECEMBER 2019 - RESTRICTED

INCOME	Restricted Rector	Restricted Funeral	Restricted Special	Restricted Restoration	Restricted Harrison	Restricted Curates House	Restricted Phillip Box	**Restricted TOTAL**	**FUNDS TOTAL**
Incoming Resources from Donors		3,446	24,217					**27,663**	**326,349**
Grants received								**0**	**0**
Other Voluntary Income resources								**0**	**37,622**
Income from Investments							40	**40**	**8,732**
Income from Charity & Ancillary trading								**0**	**28,676**
Other Ordinary Incoming resources								**0**	**100**
TOTAL INCOME		**3,446**	**24,217**	**-75**	**0**	**0**	**40**	**28.142**	**401,479**
PAYMENTS									
Grants		3,446						**3,446**	**3,446**
Major Works									
Activities Directly relating to Church work	50		8,534	75				**8.659**	**467,211**
Fund Raising & Publicity			364					**364**	**4,762**
Church Management & Administration								**0**	**16,151**
TOTAL EXPENDITURE	**50**	**3,446**	**8,898**	**0**	**0**	**0**	**40**	**12,469**	**491,570**
Excess of Income over Expenditure	**-50**	**0**	**15,319**	**-75**	**0**	**0**	**40**	**15,234**	**-90,090**
Starting Balance B/F	236	0	21,456	23,078	207,168	150,000	1,938	**403,876**	**669482**
Assets Introduced	-50	0	15,319	438	0	0	40	**15,748**	**-89,577**
Gains/Loss on Investments					38,893	513	178	**39,584**	**39,584**
Transfer to/from Special			--4,259					**-2132**	**0**
Transfer to/from Harrison Fund					1,500			**1,500**	**0**
Transfer to/from Projects								**0**	**0**
Closing Balance C/F	**184**	**0**	**32,516**	**23,516**	**247,561**	**150,000**	**2,156**	**455,933**	**618,973**

£4,259 has been transferred from the special fund to the general fund for kitchen work
£1,500 has been transferred from the Curates fund to the Harrison Bequest to repay the capital borrowed from the Fund for the Open Door Project.
£9,272 has been transferred from the Centre to the General Fund for the start-up money originally allocated less other items cross charged.

ST PETER AND ST PAUL'S CHURCH BUCKINGHAM

ADDITIONAL NOTES

Staff

The PCC employed, a Contemporary Worship Leader, an Organist & Assistant Organist, Pastoral Care Worker, Families Worker, Children's Worker, Youth Worker, Parish Manager, the Rector's PA, Minister Trainee, Cleaner and a Caretaker for The Centre.

Fixed Assets

The PCC owns the house in Chandos Close (known as the Curate's House) which remains in the accounts at a value of £150,000. It has not been re-valued in the accounts this year however, the insurance on this house is based on a more realistic figure.

Trust Funds

Gains on investments recorded relate to variations in share prices of investments held by the Central Board of Finance (CBF).

Philip Box Organist Charity

Is a trust whose Custodian is the Oxford Diocesan Board of Finance. This trust was established to provide income to or for the benefit of the organist of the Parish Church of Buckingham.

The Capital is not available to the PCC and the interest has been reinvested in a CBF Deposit Account. The fund consists of a deposit and an investment fund. The value of the fund is £2,156 (2018: £1,938)

The Harrison Bequest

Is a Trust fund held by the Oxford Diocesan Board of Trustees for the provision of a curate. The income from the trust can be used 'for providing the stipend of a curate in the parish and subject thereto for any ecclesiastical purpose in the parish as the PCC shall decide'.

The capital is not expendable by the PCC but the interest is paid into the Assistant Curate's Fund. The Charity Commissioners and the Diocese agreed in 2001 that the sum of £50,000 could be advanced from the capital of this fund to the Open Door (Redevelopment) Project, subject to the recoupment of £1,500 annually until 2036 from the interest of the residual capital of the fund, to be reinvested as a permanent endowment of the charity (as above).

At the year end the amount to be recouped stood at £25,500 and the investment is valued in the accounts at £247,561 (2018: £207,168). During the year the trust fund made a gain of £38,893 (2018: loss of £3162).

DETAILS OF FUNDS HELD BY THE PCC

Restricted Funds

Rector's Discretionary

This fund has received specific donations from members of the congregation which the rector has used to help members of the parish at his discretion.

Funeral

This fund is used to collect money from funerals where the families have specifically requested donations for charities of their choice. These are held by the PCC and then paid out as requested.

ST PETER AND ST PAUL'S CHURCH BUCKINGHAM

DETAILS OF FUNDS HELD BY THE PCC (continued)

Restricted Funds

Restoration Restricted

The Restoration fund stood at £23,516 £23,078). There was one transaction in the year left over from the previous year.

Special

This fund is used for special collections, like the Christingle, Christian Aid, Bishops Outreach etc where the money is then distributed to the relevant charities. It is also used where money has been donated for specific causes, for example money donated for the food bank and paid out for this purpose and money for Kit Kat which holds regular events for vulnerable young children and money donated for the Kitchen. The balances amounted to £32,516 (2018: £21,456) – see table below for detailed analysis).

Designated Funds

Curates Fund

This fund is for the maintenance and repair of the Curates House and also provides funds for the curate's expenses. At the end of the year the fund stood at £8,283 (2018: 10,497).

Projects Fund

This fund was set up to provide a specific fund for PCC Projects. Legacy money of £24,958 has been paid into this fund this year. During the year £128,522 has been used by projects designated by the PCC . At the end of the year the fund stood at £99,976 (2018: £203,549)

The Centre

This fund was set up to hold funds for the ongoing missionary work in The Centre, which is currently running a surplus. The fund stands at £22,509 (2018: £23,329).

Restoration

This part of the restoration is unrestricted and has had £2,500 per year transferred to it for the last three years; however, due to the loss on the general fund, no money was transferred this year. The fund stands at £10,324 (2018: £10,309).

ST Peter and ST Paul Buckingham
Special Fund 2019

Special Fund	Opening Balance	Income	Expenditure	Transfer	Closing Balance
Buckingham Box	5689	451	1112		5028
Christingle	741	768	1043		466
Kit Kat	1442	240	365		1317
Donations to Staff	0	1133	919	160	54
Xmas Cards	157	30	0		187
Holiday club	71	0	0		71
Working with Bereaved	1380				1380
Soul Survivor	-725			-725	0
Dishwasher	3546		1500	2046	0
The Centre	866				866
Rood Screen	6000				6000
Baptistry	-5934	6667	0		733
Kitchen	8224		3960	2778	1486
Special Collections		430			430
Clock		5000			5000
Lady Chapel		6000			6000
Artist		2000			2000
Window Repair		1498			1498
	21457	24217	8899	4259	32516